

APPENDIX P

WAVERLEY BOROUGH COUNCIL

AUDIT COMMITTEE - 22 MARCH 2010 STANDARDS COMMITTEE – 23 MARCH 2010

EXECUTIVE – 13 APRIL 2010

Title:**COUNCILLORS IT ACCEPTABLE USE POLICY****[Portfolio Holder: Cllr Adam Taylor-Smith]****[Wards Affected: N/A]**

Summary and purpose:

The purpose of this report is to consider a proposed Councillors IT Acceptable Use Policy relating to the use of IT facilities.

How this report relates to the Council's Corporate Priorities:

IT is an important tool to help deliver all of the Council's corporate priorities and engage the community.

Equality and Diversity Implications:

There are no equality and diversity implications.

Resource/Value for Money implications:

There are no resource implications arising from this report.

Legal Implications:

The guidance sets out how relevant legislation is complied with, including references to the Freedom of Information Act and how it affects councillor electronic correspondence.

Background

1. Officers have been working on preparing an IT Acceptable Use Policy and following consideration by a Councillors IT Focus Group have produced a document which is closely aligned to the Staff IT Acceptable Use Policy which was approved in September 2009. The proposed policy is attached as Annexe 1 to this report.
2. The views of the Standards Committee and the Audit Committee have been included in bold text so that they can be easily identified. It was recommended that a summary sheet of key matters that should be brought to the attention of councillors would be helpful – and this will be produced once the document has been approved by the Council.

Recommendation

It is recommended that the Councillors IT Acceptable Use Policy be approved and recommended to the Council for adoption.

Background Papers (CEx)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

CONTACT OFFICER:

Name: Roger Standing **Telephone:** 01483 523221
E-mail: roger.standing@waverley.gov.uk

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